



Forms Challenge

1 Create a New Form

Open your Google Drive and click on the **RED** new button. Select more and click on Google Forms.



3 Add a Video

Click the add video button on the right-hand side menu. Search You Tube for an appropriate video (you can preview). Select the video you want to insert and give it a title.



5 Responses

Click on the responses tab. Select the **GREEN** button with the + sign (create spreadsheet). Create a new spreadsheet of collated responses.



2 Title the Form

Give your form a title by clicking on the words untitled form in the top left-hand corner. This will become the file name your form will be saved as.



4 Generate Questions

Create at least 4 comprehension questions about the video. Experiment with different response options, such as:

- > multiple choice
- > short answer
- > drop-down
- > checkboxes
- > linear scale
- > multiple choice grid
- > paragraph

Turn on the required button if the question is compulsory.



6 Preview

Before you send, preview your form by clicking on the **eyeball** next to the cog. Change your theme and check the settings also.